

ERASMUS+ PROJECT 2023-1-RS01-KA220-HED-000156660

EPIR | E-Procedure of Institutional Recognition of
Foreign Higher Education Documents

Revised Project Quality Assurance Plan (Adjusted in line with Interim Report Observations)

EPIR project partners:



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OF NOVI SAD



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50 years of
University
of Split



REPUBLIC OF SERBIA
Qualifications Agency

1. Introduction

This Project Quality Assurance Plan (QAP) builds on the quality framework established at the outset of the E-Procedure of Institutional Recognition (EPIR) project. The present revision reflects the current phase of implementation and takes into consideration the observations and recommendations provided following the review of the interim report for the project (Ref. No. 2023-1-RS01-KA220-HED-000156660).

The purpose of this update is to ensure that quality assurance arrangements continue to support the project in a practical, proportionate, and responsive manner, while remaining aligned with the approved project proposal, Erasmus+ programme principles, and partner institutional contexts. The QAP is conceived as a living document, which may be refined further as the project progresses.

The Plan applies to all project partners, work packages, and activities and supports transparent monitoring, documentation, and reporting throughout the remaining implementation period.

The QAP continues to serve as a guiding document supporting:

- Consistent implementation of project activities across all work packages,
- Systematic monitoring of progress and results,
- Timely identification of potential challenges,
- Transparent reporting in accordance with Erasmus+ requirements.

The Plan applies to all project partners and activities and will be reviewed periodically to ensure its continued relevance and alignment with project needs.

2. Quality Objectives

2.1. Supporting Digital Transformation

The EPIR project maintains a strong focus on digital transformation in the field of recognition of foreign qualifications. Quality assurance activities support the development and use of digital tools and platforms that contribute to more efficient, transparent, and user-friendly recognition procedures. Digital solutions are also used to facilitate project management, partner communication, and documentation.

2.2. Accessibility, Inclusion, and Sustainability

The project aims to enhance accessibility to recognition procedures while promoting inclusive and sustainable practices. In line with Erasmus+ horizontal priorities:

- opportunities for participation in project activities are communicated transparently, with attention to the inclusion of individuals with fewer opportunities where feasible,
- environmentally responsible practices are supported through digital workflows and reduced use of paper-based processes,
- project outputs and online materials are reviewed to ensure clarity, accessibility, and usefulness for a wider audience.

2.3. Management Support and Institutional Engagement

The active involvement of partner institutions' management remains an important element of quality assurance. Project objectives are aligned with institutional priorities related to internationalisation, quality enhancement, and digitalisation. Management representatives are kept informed of project progress, key results, and upcoming activities through regular communication and reporting.

1. Quality Assurance Across Work Packages

1.1. Work Package 1 – Project Management

Project management activities are implemented largely in accordance with the approved project proposal. Quality assurance measures include:

- regular coordination meetings among partners, held both online and in person as appropriate,
- documentation of decisions, agreed actions, and progress updates,
- monitoring of timelines and budget implementation in line with the activity plan.

Communication methods continue to be adapted to project needs, supporting effective coordination and mutual understanding among partners.

1.2. Work Package 2 – Regulatory Frameworks and Analysis

Quality assurance in WP2 focuses on ensuring the relevance, completeness, and coherence of analytical outputs. Measures include:

- internal review of individual partner legal reports,
- collective discussion and validation of the joint report, benefiting from insights gained during the study visit,
- alignment of analytical findings with subsequent activities related to regulatory updates and digitalisation.

Where adjustments to timing were made, these were used to support a more thorough understanding of diverse legal frameworks and to strengthen the overall quality of results.

1.3. Work Package 3 – Digitalisation Processes

Under WP3, partner institutions conducted analyses of their systems for digitalisation of the recognition process. Quality assurance activities aim to:

- support clarity and consistency of partner reports, while respecting institutional specificities,
- encourage more detailed descriptions of institutional-level activities where appropriate,
- monitor progress in technical development through regular partner updates.

Programming and development activities are progressing at different stages across institutions, and quality monitoring focuses on supporting steady advancement toward common objectives.

1.4. Work Package 4 – Promotion, Dissemination, and Sustainability

Dissemination and sustainability activities are implemented progressively. Quality assurance measures include:

- periodic review of dissemination and sustainability plans, with a view to gradually strengthening indicators, impact measurement approaches, and partner contributions,
- monitoring the use of project visibility elements, including compliance with Erasmus+ visual identity guidelines,
- review of website content to improve accessibility, clarity, and presentation of activities and results.

Equal partner involvement in dissemination is encouraged, and coordination mechanisms are used to support balanced contributions.

2. Risk Awareness and Mitigation

Building on existing management practices, the project adopts a more structured overview of potential risks to support ongoing monitoring. This includes:

- Identifying potential challenges related to timelines, coordination, technical development, and dissemination,
- Discussing these aspects during consortium meetings,
- Agreeing on practical measures to reduce potential impact.

This approach supports timely responses while maintaining flexibility during implementation.

3. Monitoring, Evaluation, and Reporting

Project progress is monitored on a continuous basis using agreed indicators and milestones.

Periodic reviews contribute to:

- Assessing progress toward objectives,
- Identifying areas for refinement,
- Preparing clear and coherent periodic and final reports.

Feedback from partners and stakeholders is taken into account as part of this process.

4. Communication and Transparency

Effective communication among partners remains a strong aspect of the project. Both online and in-person formats are used as appropriate. Project information and results are shared through established channels, including the project website, while efforts are made to gradually enrich content and ensure compliance with Erasmus+ visibility requirements.

5. Capacity Building and Learning

Training and knowledge-exchange activities support the development of competencies related to digital recognition procedures. Participant feedback is used to inform future activities and ensure relevance and effectiveness.

6. Documentation and Reporting

Project documentation is maintained in a structured manner to support transparency and reporting. Common templates and shared repositories are used to ensure consistency, while access and version control are applied as needed.

7. Conclusion

This revised Project Quality Assurance Plan reflects the EPIR consortium's commitment to continuous, reflective improvement throughout project implementation. By building on existing strengths, responding constructively to interim feedback, and maintaining open communication and monitoring practices, the project remains well positioned to achieve its objectives and deliver sustainable results.

The Plan will continue to be reviewed and, where appropriate, refined in line with project progress and future reporting requirements.